

Paperwork for Final Arrangements

- Last Will and Testament
(Wills should not be kept in a safe deposit box. Rather, wills should be stored in either a lawyer's will safe or a fireproof safe at your home.) _____
- Military discharge papers
(Veterans receive a small stipend toward burial expenses) _____
- Burial Instructions _____
- Cemetery plot deed _____
- Pre-paid cremation documents _____
- Funeral home preference(s) _____
- Letter of instruction (if available) from the deceased to executor _____
- Death certificate
(The number of accounts or titles of ownership of the deceased) _____
- Phone number/address of County Surrogate Court
(The county court or clerk's office where the decedent resided will handle/oversee estate matters and probate. The executor must obtain a sufficient number of death certificates for transferring ownership of accounts, titles, etc.) _____
- Information for obituaries (resume/life story/biography, etc.) _____